



Section A - Applicant Information

Client Name: Last First Phone (Include Area Code)

Address City Province/State Country Postal/Zip

Section B – Method of Delivery

Mail certified copy Mail uncertified copy

Fax uncertified copy to

Fax number (Include Area Code)

Section C – Method of payment

Cheque for (Amount)

Payment from account Client Number Account Number Account Password

Instructions for Online Account Payment Process

**** Please note: Multiple account holders must use the Main Account in order to perform the following process.**

- Sign in to ISC Online Services;
- Select Account Payment;
- Select either Visa or MasterCard;
- Enter the Card Number, Name on the Card and Expiry Date;
- Under Payment \$ – Enter the amount to be charged to your credit card.

****Please be advised that sufficient funds must be available at the time of processing. Transactions will be rejected for insufficient funds. Please refer to the **Search Codes and Corresponding fees for Various Searches** section on Page 2 of the Application to Search by Fax or Mail - Instruction Sheet.**

Section D – Search Request Information

# of Copies	Search Code*	Description (i.e. Land Description, Owner Name, Interest Number etc.)	Fees (Office Use Only)

* Please use the Search codes located on *Application to Search by Fax or Mail* Instruction Sheet, page 2.

Submission Methods

Fax: (306) 798-6839

Email: ask@isc.ca

Mail: ISC e-Business Services Centre
1301 – 1st Avenue, Regina, SK S4R 8H2

Visit our website or contact our Customer Support Team for more information on packet submissions and payment options.
1-866-275-4721 ask@isc.ca www.isc.ca