

Feature Plan Checklist

Date: _____

File: _____

1. Title Block:

Heading

- Plan Type** (Plan of Survey, Descriptive Plan Type II)
- GIS Layer** (Feature) (GIS layer is listed before plan purpose)
- Plan Purpose** (Right of Way, Utility Easement, etc.)
- Location** – ¼ Sec. – Sec. – Twp. – Rge. – Mer.
 - Urban name, if within urban municipality
 - RM name, if in rural municipality (optional)
 - Saskatchewan
- Who prepared the plan** (Surveyors name)
- Date of Survey**
- Scale**

Legend

- Area to be approved is outlined by a heavy dashed line.
- Measurements are in metres and decimals thereof.
- Measurements are in metres and decimals thereof and are copied. (DPII plans)
- The Unique Identifier of S (number) has been stamped on all established standard iron posts.
- The extensions of all parcels affected by this feature are 0 unless otherwise shown.
- New Right of Way limits are straight lines unless otherwise shown.
- Standard iron posts established along the right of way limit are marked __ and shown thus•.
- Standard Iron Posts found are shown thus..... ♦
- Width of right of way is __ unless otherwise shown.
- If water boundaries are shown, a statement is required as to how the banks were plotted unless it is clearly from an existing plan of survey

2. Plan Proper

- Plan does not exceed maximum size
- Required border space for approval number

- Plan is drawn to an allowable scale
- North arrow
- Approval line
- Full extents of source parcels shown or Key Plan
- Road Allowances shown as solid lines
- Referenced feature plans shown as dashed lines
- Parcels shown adjacent to survey for geographical location
- All title boundaries shown as solid lines
- All LLD's with extension numbers shown for parcels affected. Extension numbers are not required if shown in the legend.
- A note is shown adjacent to bank to indicate how bank was plotted unless it is stated in the legend or clearly from an existing plan of survey
- All angular and linear measurements shown to each new boundary
- All angular and linear measurements shown at each connection to an existing surveyed line. (Exception for Right of Ways intersecting Right of Ways)
- Areas are shown within each source parcel

3. Support Documents

- Certificate of Surveyor (agrees with the heading of the plan)
- Letter of submission/Surveyors report
- Planning Approval/Affidavit
- Evidence Sheets

4. Other issues:

- Discrepancies with other licensed Land Surveyors have been resolved
- GIS (Display Map) reviewed and existing boundaries (including water boundaries) agree with adjacent information shown on plan
- Mathematical checks and closures are within tolerances
- Discrepancies between Planning Approval and plan proper resolved by:
 - Deviation
 - Letter of submission/Surveyors report states that the Planning Authority agrees that a deviation is not required

Any unusual circumstances associated with the plan have been reported in the submitting letter/Surveyors report

Checked by:

Draftsperson _____

Saskatchewan Land Surveyor _____