



**Corporate Registry Business
Corporation Annual Return Guide**

Date: March 2023



Disclaimer

Materials in this document are for demonstration purposes only. The characters and events depicted are fictional. Any similarity to real events or persons (whether living or deceased) is unintentional.

Transaction forms can change from time to time. Although we do everything we can to ensure transactions are processed in a timely way, use of outdated forms may result in delays or incomplete transactions. Using the most up-to-date form will help ensure your transactions are processed without delay.

Visit the ISC website to access the most recent versions of the forms. ISC does not accept responsibility for any losses resulting from the use of outdated forms.

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Revision History

Version	Revision Date	Summary of Changes	Pages Changed
1.0	September 2016	Creation	All
2.0	12 Mar 2023	Updated to reflect changes associated with new Business and Non-profit Corporations Acts and Regulations.	All



Formatting Note

In this manual, underlining is used to emphasize important points.

Bold type is used to identify key terms the first time they appear in the manual. It is also used for:

- The names of documents. The titles of standardized documents, such as forms, are capitalized as well as bolded.
- Computer applications.
- Specific screens, screen sections, buttons, menus, menu options and fields in those applications.

Italics are used for the titles of acts and regulations.

[Green text](#) is used for cross-references. If you are using a PDF version of this document, you can click on this text to go directly to the page number or section indicated.



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Logging in to Corporate Registry

To start:

1. Go to <https://corporateregistry.isc.ca/>
2. Enter your username and password. Click **Login**.

CORPORATE REGISTRY

The Corporate Registry website is a fast and easy way for you to file business information required by the Government of Saskatchewan. The information you submit online is automatically checked to make sure you have provided all the necessary details. You can access all your submission, any documents you have ordered and any certificates that have been issued to you from your customer workspace.

LOGIN

User Name

Password

Forgot Password?
 Forgot User Name?

Login

By logging in, you accept the [Terms and Conditions of Use](#), effective November 24th, 2021.

3. Your **dashboard** will display.

ISC Home My Activity File Search Messages Log Out

Buying Entity Information? Search Here... Welcome, [User Name]

Your Summary

Overview of your account activity

No data available in table

News & Announcements

View the latest news at ISC

Latest Events (last 10)

Quick access to the most recent activity on your account

No data available in table



Access Code

Your annual return notice will contain your access code for your entity. The entity access code contains letters and numbers (e.g., A2BBZZZ345) there is no need to set a new code if you are using this access code.

If you have a filing that you wish to complete and do not have an access code, you may request and set an access code.

If you are filing your annual return, you do not need a new access code. Use the one provided with your annual return notice. Continue to the next section, **Annual Return Filing**, for step-by-step instructions on how to file your annual return.

Setting a new access code

If you wish to set a new access code, select the **Messages** Tab, and then click on **New Message**.

The screenshot shows the ISC web application interface. At the top, there is a navigation bar with the ISC logo and links for Home, My Activity, File, Search, Messages, and Log Out. The 'Messages' tab is selected and highlighted with a red arrow. Below the navigation bar is a search bar with the text 'Buying Entity Information? Search Here...' and a 'Welcome' message. The main content area is titled 'My Messages' and contains a search form with fields for Date, From, and To, along with 'Clear' and 'Search' buttons. Below the search form is a table with columns for Ref No, Received, Type, Subject, Attachments, Open, and Remove. The table is currently empty, displaying 'No data available in table'. At the bottom of the table, there are buttons for 'Copy', 'Excel', 'CSV', and 'PDF'. A red arrow points to the 'New Message' button located at the bottom right of the table area. At the very bottom of the page, there is a footer with links for 'About ISC', 'Privacy Statement', 'Legal Information', 'Contact ISC', and 'Version : 1.0.0.0 IT.2023.01.26'.





The New Message screen will pop-up. Select the Type drop down and select Request Entity Access Code. The information in the body of the email will automatically appear. Provide your name, entity number, entity name, your relationship to the entity and the reason for your request.

New message

Details

Type* Access Code Request

Message

Subject* Request Entity Access Code

Message*

**** This form is only to be used for entity access code requests. ****

Please allow for up to 3 business days for requests to be reviewed. You will be notified by email when your request has been processed.

For entity access code requests: Complete the form below.

YOUR NAME is requesting an entity access code for the following entity:

Entity Number: 102101101
Entity Name: Example Inc.
User's relationship to entity: Director
Reason for request:

For general inquiries: Contact ISC Customer Support at 1-866-275-4721

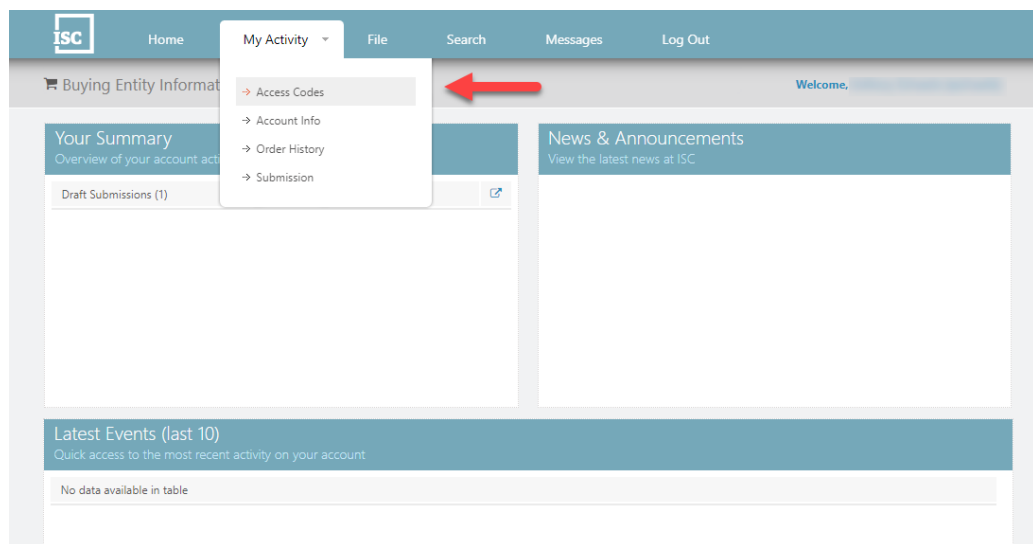
Cancel Submit



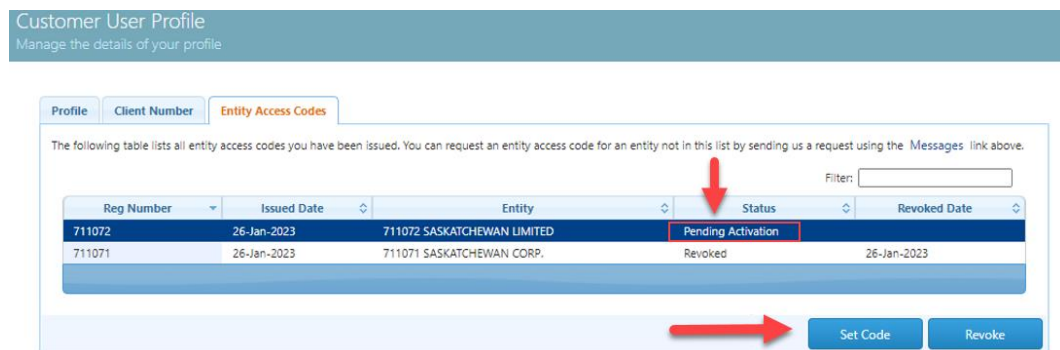


****This request will be sent to Corporate Registry for review.**

- It may take up to *3 business days* or so for the review to be completed.
- You will be notified by email if approved.
- If approved, the new access code can be found in the **My Activity** tab, under **Access Codes**.



Click on the row that contains the entity that you wish to set the access code for, then select **Set Code**.





Type in your new **Entity Access Code** in each of the fields and click **Update**. Remember the new code must be at least 6 characters and created by you.

This process is similar to picking a new PIN number for a debit card, you are responsible for choosing your access code.

Set Entity Access Code

Access Code

Enter your own entity access code (password) for NICE COMPANY TEST. It must be 6 characters or more. You or others who you give this code to can then use this code when filing submissions on this entity. If you are a channel customer, you don't need this code.

Access Code* Note: This code will be stored in a hashed format. The only person who will know this code is you.

Confirm Access Code*

The entity access code status will update from pending to issued once this is completed.





Annual Return Filing

To begin filing your annual return, click on **File**. Type your entity name or number in the **File Annual Return or Renewal** field. Click on your corporation's information when it appears.

A pop-up window will display. Enter your entity access code, click **Continue**.





An access code for filing your annual return can be found on your annual return notice. If you would like to set your own access code, select **Click Here** and follow the same process outlined in the [Access Code](#) section of this document.

Once you have entered the entity access code, you will be brought to the annual return filing.

Each page in the filing provides you with the option to make changes to the existing information. In this example, we will change the director information. Please note: every time you select to complete a change, you will be prompted to enter in your entity access code.

Entity Details

Please review the information for accuracy and if it is correct, click **next**. If it is not correct, click **Change of Nature of Business** to complete the required changes.

Annual Return - Business Corporation

Entity Details 711072 / 711072 SASKATCHEWAN LIMITED [+ Show Details](#)

Next Due Date 28-Feb-2023

Nature of Business

NAICS Code	Description
551113	Holding companies

[Change Nature of Business](#)

[Save as Draft](#) [Next](#)

***Note:** A green circle with a checkmark in the annual return left side bar indicates that you have successfully completed a section.

Annual Return - Business Corporation

Entity Details

Registered Office

Entity

Realtor





Registered Office

In this step, review the Registered office information, if you require a change, click on the **Change Registered Office** link. You may also change the Attention to and Email address information by clicking on the pencil icon beside the information. If you require no changes, click **Next**.

Annual Return - Business Corporation

Entity Details

Registered Office

Entity Details 711072 / 711072 SASKATCHEWAN LIMITED [+ Show Details](#)

Registered Office

Physical Address: 1301 1ST AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2

Attention to: [✎](#)

Mailing Address: 1301 1ST AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2

Mailing Name:

Attention to: [✎](#)

Email Address: [✎](#)

[Change Registered Office](#)

[Back](#) [Save as Draft](#) [Next](#)





Directors/Officers Information

In this example, we have a fixed number of directors (2). We are going to remove one director, add one director. Click on the **Change Directors/Officers** link, to start the amendments.

Annual Return - Business Corporation

- Entity Details
- Registered Office
- Directors / Officers**
- Power of Attorney
- Shareholders
- Liquidator / Receiver-Manager
- Fees
- Summary

Entity Details 711072 / 711072 SASKATCHEWAN LIMITED [+ Show Details](#)

Directors / Officers Information

Name:	JOHN DOE Remove Edit Hide Details		
Role	Director & Officer	Office Held	PRESIDENT
Physical Address	123 EXAMPLE STREET, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Mailing Address	123 EXAMPLE STREET, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		

Name:	JANE DOE Remove Edit Hide Details		
Role	Director		
Physical Address	123 EXAMPLE STREET, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Mailing Address	123 EXAMPLE STREET, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		

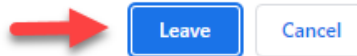
[Change Directors / Officers](#)

[Back](#) [Save as Draft](#) [Next](#)

If you are using Google Chrome, a pop up will appear asking if you are sure you want to leave this page. Click **Leave this Page**.

Leave site?

Changes you made may not be saved.





Next, you will be required once again to enter your entity access code. Enter the Access code and click **Continue**.

Entity Details 711072 / 711072 SASKATCHEWAN LIMITED [+ Show Details](#)

Enter access code

In order to continue to a file a form for this entity you will need to input the Access Code. If you cannot remember the Access Code [click here](#) .

Access Code* *****

Exit Continue

As mentioned earlier, we are going to first remove a director. Select the radio button, **Add, update and/or remove**. The Directors and Officers dropdown will display. Click on the dropdown and select the director that is being removed.

Notice of Directors - Business Corporation

Directors/Officers

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

What type of notice is being filed?

Add, update and/or remove

Resignation

To add a new director and/or officer, select "Add".

Add

To update or remove an existing director and/or officer, select the appropriate director/officer from the dropdown menu.

Directors and Officers*

Existed Direc JANE DOE, Director, 123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2

JOHN DOE, Director & Officer, PRESIDENT, 1301 1ST AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2





In this example, we are going to remove Jane Doe. Click on the name, then click **Remove**.

A pop up will display and in this case we are sure that we want to remove the director, so we click **Remove**.

Important step!!

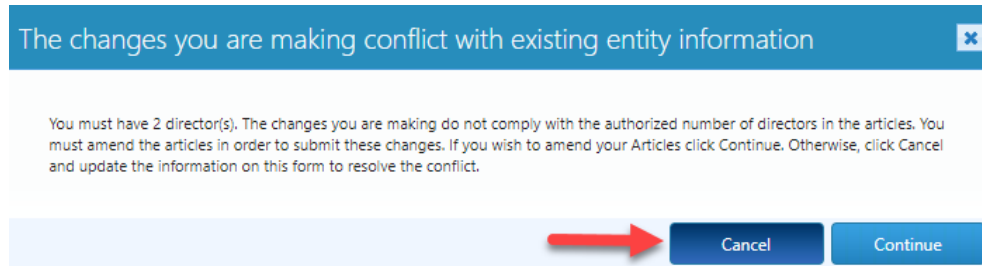
Remember when we mentioned that there was a fixed number of directors?

The following screen is the system telling you that you are about to conflict with the number of directors stated in your articles (you have fixed articles of 2 directors and are removing 1 director). The system is giving you the option to either select **continue**, to complete a change of articles OR to select **cancel** to continue with the director changes without changing your articles.





In this example, we are going to select **cancel**, because we are adding one director back in. Making us, once again, in compliance with the articles.



Note the system displays that Jane Doe has been removed. The effective date was not selected when we removed Jane, so we can do that here before adding the new director. Click on the calendar icon and select the date.

We are now going to add a director back in.





We can begin adding our new director by clicking **Add**.

Notice of Directors - Business Corporation

Directors/Officers

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

What type of notice is being filed?

Add, update and/or remove
 Resignation

To add a new director and/or officer, select "Add".
To check if the information in this form is acceptable, click the "Validate Directors" button

[Add](#) [Validate Directors](#)

To update or remove an existing director and/or officer, select the appropriate director/officer from the dropdown menu.

Directors and Officers* [v](#)

Existed Directors

Name: JOHN DOE [- Hide Details](#)

Role	Director & Officer	Office Held	PRESIDENT
Physical Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Mailing Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
	Effective Date	08-Feb-2023	

Removed/Resigned Directors/Officers

Name: JANE DOE [Undo Remove](#) [- Hide Details](#)

Role	Director
Physical Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2
Mailing Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2
Effective Date*	<input type="text" value=""/> v

[Save as Draft](#) [Next](#)





Enter in the new directors' name and address information. Please do not forget to select an effective date (the date the new director became a director). Select **Add**.

Add director/officer

Details

First Name* JANE Middle Name
Last Name* DEER
Email

Physical Address

The physical address cannot be a post office box.

Search Address Search for your address here or enter your address below CANADA

Address (1)* 321 EXAMPLE AVE
Address (2) Street Address 2
Address (3) Street Address 3
City* REGINA Country* CANADA
Province/State* SASKATCHEWAN Postal Code /Zip Code S4R 8H2

Check this box if mail cannot be delivered to this address

Mailing Address

Same as Physical

Search Address Search for your address here or enter your address below CANADA

Address (1)* 321 EXAMPLE AVE
Address (2) Street Address 2
Address (3) Street Address 3
City* REGINA Country* CANADA
Province/State* SASKATCHEWAN Postal Code /Zip Code S4R 8H2

Roles *

Director ←
Officer

Effective Date* 08-Feb-2023

Cancel Add





You will be provided with an overview of the director information that you removed and added in this transaction. Once you are sure the information is accurate, click **Next**.

Notice of Directors - Business Corporation

Directors/Officers

Fees

Summary

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

What type of notice is being filed?

Add, update and/or remove

Resignation

[Add](#)

To update or remove an existing director and/or officer, select the appropriate director/officer from the dropdown menu.

Directors and Officers* [▼](#)

Existed Directors

Name: JOHN DOE - Hide Details			
Role	Director & Officer	Office Held	PRESIDENT
Physical Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Mailing Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
	Effective Date	08-Feb-2023	

Added Directors/Officers

Name: JANE DEER Remove Edit - Hide Details			
Role	Director		
Physical Address	321 EXAMPLE AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Mailing Address	321 EXAMPLE AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
	Effective Date	08-Feb-2023	

Removed/Resigned Directors/Officers

Name: JANE DOE Undo Remove - Hide Details			
Role	Director		
Physical Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Mailing Address	123 EXAMPLE ST, REGINA, SASKATCHEWAN, CANADA, S4R 8H2		
Effective Date*	08-Feb-2023	<input type="text"/>	

[Save as Draft](#) [Next](#)





The Fees page will provide an overview of fees incurred for the annual return. Click **Next**.

Notice of Directors - Business Corporation

Directors/Officers

Fees

Summary

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

Fees

Description	Quantity	Total Cost
Notice of change of directors	1	\$ 0

Total : \$ 0

Click here if you wish to request a rush on this submission

Reference

[Back](#) [Save as Draft](#) [Next](#)





The summary page provides a full overview of your transaction, please review for accuracy.

If you are unsure of the content of your transaction you may opt to save your transaction as a draft. Draft transactions may be reopened from the **My Activity** tab, under **Submissions**, and in the **Drafts** tab.

If you are sure that your transaction is correct, please read and agree to the disclaimer, then select the **Submit** button.

Notice of Directors - Business Corporation

- ✓ Directors/Officers
- ✓ Fees
- Summary**

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

✓ Directors/Officers

Name	Role	Change Type	Effective Date
JANE DEER	Director	Add	08-Feb-2023
JANE DOE	Director	Remove	08-Feb-2023

Added Directors/Officers Details

Name JANE DEER [- Hide Details](#)

Role Director

Physical Address 321 EXAMPLE AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2

Mailing Address 321 EXAMPLE AVE, REGINA, SASKATCHEWAN, CANADA, S4R 8H2

Submitter Details [- Hide Details](#)

Name

Address

Email

✓ Fees

Fee Name	Quantity	Amount
Notice of change of directors	1	\$ 0

! Declaration

I certify that I am authorized to file these documents with the Director of Corporations and that the information in this submission is true.

[← Back](#) [Save as Draft](#) [Submit](#)





Congratulations! You have completed your director changes.

Click on **Continue With Business Corporation – Annual Return** to complete your filing.

You may click on the submission form document link to generate a PDF file of the submission you just completed to change directors. To access your Submission Form Document at any other time, select the **My Activity** tab, **Submissions**, and the **Registered** tab.

Submission Received. Thank You!
Your account will be charged the fee shown on registration of the submission.

Reference No. SR4103

Submission Type	Notice of Change of Directors/Officers
Amount Due	\$ 0

[Submission Form Document](#)

[Continue With Business Corporation - Annual Return](#)

[Continue Filing](#) [Back To Dashboard](#)

You will be asked once again to enter your entity access code in order to continue with your annual return filing.

Check Access Code

Entity Details 701430 / 701430 SASKATCHEWAN CORP. [+ Show Details](#)

Enter access code
In order to continue to a file a form for this entity you will need to input the Access Code. If you cannot remember the Access Code [click here](#).

Access Code*

[Exit](#) [Continue](#)





Power of Attorney

Since the entity is a Saskatchewan Business Corporation with directors within the province, a Power of Attorney is optional. If the entity needed a new power of Attorney for any reason, the change would be made by clicking on the Change Power of Attorney link.

For this transaction, click **Next**.

Annual Return - Business Corporation

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

Power of Attorney Details

[Change Power of Attorney](#)

[Back](#) [Save as Draft](#) [Next](#)

Shareholders

There are two options on this page. You may either add shareholders by clicking on the Change Shareholders link or you may select the check box that indicates the corporation hasn't commenced business yet. For this example, we are going to add shareholders. Click on **Change Shareholders**.

Annual Return - Business Corporation

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

The corporation has not commenced business
To add shareholders, select "Change Shareholders"

[Change Shareholders](#)

[Back](#) [Save as Draft](#) [Next](#)





If you are using Google Chrome, a pop up will appear asking if you are sure you want to leave this page. Click **leave this page**.

Leave site?

Changes you made may not be saved.



Enter in your Entity Access Code. Click **Continue**.

If you are adding a small number of shareholders (under 50) select the individual Shareholders radio button. If you are adding more than 50, we recommend that you use a transfer agent to keep track of your shareholders for you. If you select the transfer agent radio button, you will be prompted to enter the transfer agent details.

In this example, we are adding the individual shareholders. Click the **Individual Shareholders** button and click **Add**.





We are adding 100 class A shares to Jane Doe. Once we have filled out the shareholder name and mailing address, we can select the **share class** from the drop down and enter the number of shares. Click **Add Shares**. Once that is completed the shares will display below and we can click **Save**.

Add Shareholder Details

Shareholder
Name* JANE DOE

Mailing Address
Search Address Search for your address here or enter your address below CANADA
Address (1)* 123 HERE STREET
Address (2) Street Address 2
Address (3) Street Address 3
City* REGINA Country* CANADA
Province/State* SASKATCHEWAN Postal Code / Zip Code* S4S 7J7

Shares Held
Share Class* Number of Shares Held*
Add Shares

Share Class	Number of Shares Held
Class A Shares	100

Cancel **Save**





We have completed adding the shareholder details. Review the information to ensure it is accurate. Click **Next**.

Notice of Shareholders - Business Corporation

Shareholders

Entity Details 711080 / 711080 SASKATCHEWAN CORP. [+ Show Details](#)

Record Type* Individual shareholders Transfer agent (only permitted if there are more than 50 shareholders)

Shareholders

Share Class	Total Number	Max Number
Class A Shares	100	Unlimited

Name

JANE DOE [+](#) [-](#) [✎](#) [✕](#)

[Add](#)

[Save as Draft](#) [Next](#)

Fees

The fees page will provide only an overview of the annual return filing fees. Any fees associated with changes made in the process of completing the annual return are paid at the time those changes are made.

Notice of Shareholders - Business Corporation

Shareholders

Fees

Summary

Entity Details 701430 / 701430 SASKATCHEWAN CORP. [+ Show Details](#)

Fees

Description	Quantity	Total Cost
Notice of change of shareholders	1	\$ 0

Total: \$ 0

Click here if you wish to request a rush on this submission

Reference

[Back](#) [Save as Draft](#) [Next](#)





Summary

The summary page provides an overview of the changes made during the annual return process, please review for accuracy.

If you discover an omission or error, you can click on the tabs on the left-hand side to navigate to the page to make the correction.

If you are satisfied with the changes, please read and select the declaration and click **Submit**.

Notice of Shareholders - Business Corporation

- Shareholders
- Fees
- Summary**

Entity Details 701430 / 701430 SASKATCHEWAN CORP. [+ Show Details](#)

Shareholder Information

Record Type Individual Shareholders

Shareholder JANE DOE, 123 HERE STREET, REGINA, SASKATCHEWAN, CANADA, S4S 7J7

Class A Shares	100
----------------	-----

Total Shares Issued

Class A Shares	100
----------------	-----

Submitter Details [- Hide Details](#)

Name
Address
Email

Fees

Notice of change of shareholders	1	\$ 0
----------------------------------	---	------

Declaration

I certify that I am authorized to file these documents with the Registrar of Corporations and that the information in this submission is true.

[Back](#) [Save as Draft](#) [Submit](#)





Congratulations! You have completed your shareholder change.

Click on **Continue With Business Corporation – Annual Return** to complete your filing.

You may click on the submission form document link to generate a PDF file of the submission you just completed. To access your Submission Form Document at any other time, select the **My Activity** tab, **Submissions**, and the **Registered** tab.

Submission Received. Thank You!
Your account will be charged the fee shown on registration of the submission.

Reference No. SR4104

Submission Type	Notice of Shareholders
Amount Due	\$ 0
Submission Form Document	

▶ [Continue With Business Corporation - Annual Return](#)

[Continue Filing](#) [Back To Dashboard](#)

You will be asked once again to enter your entity access code. Click **Continue**.

Check Access Code

Entity Details 711072 / 711072 SASKATCHEWAN LIMITED [+ Show Details](#)

Enter access code

In order to continue to a file a form for this entity you will need to input the Access Code. If you cannot remember the Access Code [click here](#).

Access Code*

[Exit](#)

[Continue](#)





Liquidator/Receiver-Manager

If you wish to change the liquidator/receiver-manager details, please click on the **Change Liquidator / Receiver-Manager** link. If you have no changes, click **Next**.

The screenshot shows the 'Liquidator / Receiver-Manager' page. On the left is a navigation menu with options: Entity Details, Registered Office, Directors / Officers, Power of Attorney, Shareholders, **Liquidator / Receiver-Manager** (highlighted), Fees, and Summary. The main content area shows 'Entity Details 701430 / 701430 SASKATCHEWAN CORP.' with a '+ Show Details' link. Below this is a box for 'Liquidator / Receiver-Manager' with a 'Change Liquidator / Receiver-Manager' link. At the bottom are 'Back', 'Save as Draft', and 'Next' buttons.

Fees

The fees page will provide only an overview of the annual return filing fees. Any fees associated with changes made in the process of completing the annual return are paid at the time those changes are made. Click **Next** to advance to the Summary page.

The screenshot shows the 'Fees' page. The navigation menu on the left is the same as in the previous screenshot, but 'Fees' is now highlighted. The main content area shows 'Entity Details 701430 / 701430 SASKATCHEWAN CORP.' with a '+ Show Details' link. Below this is a table for fees:

Description	Quantity	Total Cost
Annual return - For-Profit entity	1	\$ 50

Total : \$ 50

Below the table is a checkbox labeled 'Click here if you wish to request a rush on this submission'. There is also a 'Reference' field with a placeholder 'Client Reference Number (max 20 characters)'. At the bottom are 'Back', 'Save as Draft', and 'Next' buttons. A red arrow points to the 'Next' button.





Summary

The summary page provides an overview of the changes made during the annual return process, please review for accuracy. If you discover an omission or error, you can click on the tabs on the left-hand side to navigate to the page to make the correction.

Annual Return - Business Corporation

- Entity Details
- Registered Office
- Directors / Officers
- Power of Attorney
- Shareholders
- Liquidator / Receiver-Manager
- Fees
- Summary**

Entity Details 701430 / 701430 SASKATCHEWAN CORP. [+ Show Details](#)

Nature of Business Details

Automotive body, paint, interior and glass repair

Registered Office Details

Physical Address

Address 234 THERE AVENUE, REGINA, SASKATCHEWAN, CANADA, S4S 7J7

Attention to

Mailing Address

Mailing Name 701430 SASKATCHEWAN CORP.

Address 234 THERE AVENUE, REGINA, SASKATCHEWAN, CANADA, S4S 7J7

Attention to

Directors/Officers

Name	Role	Office Held	Address
JANE G DEER	Director		123 TRACTOR STREET, REGINA, SASKATCHEWAN, CANADA, S4S 7J7
JANE P DOE	Director & Officer	Chief executive officer	234 THERE STREET, REGINA, SASKATCHEWAN, CANADA, S4S 7J7

You may opt to save your transaction as a draft and complete it later. Draft transactions may be reopened from the **My Activity** tab, under Submissions, and in the **Drafts** tab.

If you are sure that your transaction is correct, please read and agree to the disclaimer, then select the **Submit** button.

Declaration

I certify that I am authorized to file these documents with the Registrar of Corporations and that the information in this submission is true.

[Back](#) [Save as Draft](#) [Submit](#)





Payment

You may choose to pay by account or credit card.

If you select the credit card button, your payment screen will expand to include your payment information and give you the option to add funds to your account. Once you select your account or have added your credit card information, click **Make Payment**.

Submission Payment

Amount Due: \$ 45

Pay With Account Credit Card

Account Name

Account No.

A/C Balance \$ 669

Credit Limit \$ 0

Make Payment

OR

Pay With Account Credit Card

Name on Card

Card Type Select Card

Card Number

Expiry Date September 09 2016

Security Code

If you wish to top up your account over and above the current amount due, please add the additional amount below

Top Up \$0,000

VISA Mastercard

Make Payment

Transaction Completed

Once your payment has been processed you will be presented with a screen illustrating your submission and the fees incurred.

The **Submission Form Document** link will generate a PDF with the details of the changes included in your annual return.

You may choose to start another filing by clicking on **Continue Filing** or click on **Back To Dashboard** to return to your home page.

Payment Received. Thank you!

Please review details of this transaction below.

Reference No. SR4105

Submission Type	Business Corporation - Annual Return
Payment Type	Account
Amount Due	\$ 45

[Submission Form Document](#)

[Continue Filing](#) [Back To Dashboard](#)





Finding Completed Submissions

To access your Submission Form Document at any other time, select the **My Activity** tab, **Submissions**, and the **Registered** tab.

