

Saskatchewan Corporate Registry

# **Submission Cover Page**

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#### A Submission Cover Page must be included with every set of forms submitted to the Corporate Registry.

FOR PROPER PROCESSING, PLEASE ENSURE ALL PAGES OF THIS FORM ARE SUBMITTED. FORMS WITH MISSING PAGES WILL BE RETURNED.

#### **Fees**

Submission Fee: (go to www.isc.ca/fees for the current fee information)

#### **Priority Service:**

Check box for \$500.00 optional additional fee

Priority submissions will receive immediate attention and will be reviewed within one business day after being received, where possible. If you are submitting multiple forms for a single entity, only one priority service fee is required. Check **Priority Service** box on each submission cover page.

#### TOTAL FEES:

Submissions will be returned if sufficient funds are not available at the time of processing.

#### **Payment Methods**

#### ISC offers the following methods of payment:

- Cheque or money order payable to Information Services Corporation
- On ISC account ISC Account Number:

To pay by credit card, call the Customer Support Team at 1-866-275-4721 to provide payment information and you must include the ISC Account Number provided on the line above.

**<u>DO NOT</u>** include your credit card information anywhere on these forms.

#### **Paper Forms Submission Methods**

The received date for the submission is the date the forms are received at ISC.

 Mail:
 Corporate Registry
 Fax:
 (306) 787-8999
 1301 – 1st Avenue,
 Regina, SK S4R 8H2

#### **Customer Reference Number (optional)**

Your Reference Number:

Did you know...most submissions are automatically registered when filed online at <u>corporateregistry.isc.ca</u> This includes Annual Returns, Annual Returns and Financial Statements, Business Name Renewals and most associated notice update submissions.

Visit our website or contact our Customer Support Team for more information:

www.isc.ca

1-866-275-4721

corporateregistry@isc.ca



## ENTITY DETAILS

Entity Number in Saskatchewan:

Entity Name in Saskatchewan:

# 2 REASON FOR STRIKE OFF

#### Select <u>only</u> one (1) of the following:

The extra-provincial entity ceased to carry on business in Saskatchewan.

The extra-provincial entity is inactive in its home jurisdiction.

### **3** SUBMITTER INFORMATION, AUTHORIZATION, AND NOTIFICATION PREFERENCE

Submitter Information (Submitter must be an individual)
*Indicates mandatory fields

*First Name:	*Last Name:
	Phone Number:
	Fax Number:
Email Address:	

I certify that I am authorized to file these documents with the Registrar of Corporations and that the information in this submission is true.

Signature:

Date:

## Preferred Notification Method for the Submission Correspondence/Certificate

The Registry will communicate with the Submitter regarding this submission using the method selected below and the Submitter's information provided on this form. However, if an ISC Account Number is provided on the submission cover page, communication will be sent to the address information associated with that ISC Account Number.

#### Select <u>only</u> one (1):

<u>Note</u>: If the preferred notification method is not indicated or incomplete, the default method will be mail.

Corporate Registry online customer portal (ISC Account Number must be provided on the submission cover page)

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