

Fees

Correspondence related to this submission will be sent to you using the contact information provided in the Submitter Information section of the form.

Submission Fee: \$ (go to www.isc.ca/fees for the current fee schedule)

Select one (1) delivery method for your submission notification/certificate:

- | | |
|--|---|
| <input type="checkbox"/> Online workspace (please provide an email address in the Submitter Information section) | <input type="checkbox"/> Email: \$5 additional fee |
| <input type="checkbox"/> Fax: \$5 additional fee | <input type="checkbox"/> Mail: \$10 additional fee |

Priority Service: **\$500 additional fee**

Priority submissions will receive immediate attention and will be reviewed within one business day after being received, where possible. If you are submitting multiple forms for a single entity, only one priority service fee is required. Check the **Priority Service** box on each submission cover page.

Total Fees: \$

Transactions will be rejected if sufficient funds are not available at the time of processing.

Payment Methods

ISC offers the following methods of payment:

- On account - Account number: _____ Password: _____
- Cheque or money order payable to Information Services Corporation
- Credit card – see instructions below

Instructions to Register and Use an ISC Account

Credit Card payments are made through an ISC account.

- To open an account, visit ISC.ca or contact the Customer Support Team
 - To use your account:
 - Sign in to ISC Online Services.
 - Select Account Payment.
 - Enter your credit card number, the name on the card and the expiry date.
 - Under Payment \$, enter the amount to be charged to your credit card.
- ** Please note: Only the main account holder can make payments online. If you are not the main account holder, please use one of the other payment methods.**

Customer Reference Number (optional)

Your Reference Number:

Visit our website or contact our Customer Support Team for more information: 1-866-275-4721 ask@isc.ca www.isc.ca

Submission Methods:

Mail: Corporate Registry
1301 – 1st Avenue, Regina, SK S4R 8H2

Fax: (306) 787-8999

Online: www.isc.ca/corporateregistry

Section 1: Entity Details

Entity Number:

Entity Name:

Section 2: Record Type

- Individual shareholders** – complete Sections 3, 5 and 6
- Transfer agent** – complete Sections 4, 5 and 6 (only applicable if there are more than 50 shareholders)

Section 3: Shareholder Details

If there are more than three (3) shareholders, please photocopy this page before proceeding, or enclose an additional page.

Shareholder 1 Add Remove Update

Shareholder Name:

Street Address 1:

Street Address 2:

Street Address 3:

City / Town:

Province:

Country:

Postal Code:

Share Class(es):

Number of Shares Held:



The Business Corporations Act
Notice of Shareholders

Shareholder 2 <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Update	
Shareholder Name:	
Street Address 1:	
Street Address 2:	
Street Address 3:	
City / Town:	Province:
Country:	Postal Code:
Share Class(es):	Number of Shares Held:
_____	_____
_____	_____
_____	_____
Shareholder 3 <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Update	
Shareholder Name:	
Street Address 1:	
Street Address 2:	
Street Address 3:	
City / Town:	Province:
Country:	Postal Code:
Share Class(es):	Number of Shares Held:
_____	_____
_____	_____
_____	_____



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Section 4: Transfer Agent Details

Entity Number:

Entity Name:

Section 5: Signature

I certify that I am authorized to file these documents with the Director of Corporations and that the information in this submission is true.

Submitter Signature

Date

Section 6: Submitter Information

Name:

Mailing Address:

Email:

Phone Number:

Fax Number: