

**For Office Use Only**

Account #

Client #

Party ID

Date

# Saskatchewan Personal Property Registry (SPPR) User Client Application

Complete this form to request a Saskatchewan Personal Property Registry online registration access setup, amendment, or deletion of an individual within your business.

This form can also be used to amend/update Primary Clients.

Search capability is automatically provided to all who have login access to [www.isc.ca](http://www.isc.ca). Requests for SPPR Registration access must be approved by the Registry before access is provided. SPPR will notify you by email once your request has been reviewed.

**SPPR Primary Client Number to be tied to:**

New User

Amend User - Client Number &amp; Name:

Delete User - Client Number &amp; Name:

*Note: If New, complete all fields within this form. If Amend, complete only those fields that need to be changed. If Delete, complete the name fields.*

<b>User Client Information</b>	<b>Contact Information</b>	<b>Last Name:</b> <b>First Name:</b> <b>Second Name:</b> <b>Address:</b>  <b>City:</b> <b>Country:</b>	<b>Generation</b> (if applicable):  <b>Third Name:</b>  <b>Province/State:</b> <b>Postal/Zip Code:</b>
	<b>Sign-In Information</b>	<b>User Name:</b> Max. 40 characters <b>Password:</b> 8-16 characters, 1 upper, 1 lower, 1 number and 1 of !@\$* <b>Email Address:</b> (Used if password is lost)	
<b>Access to Registration</b>	<b>Indicate the type(s) of Registration access you are requesting:</b> <b>General Registration</b> (Personal Property Security Agreement; The Sale of Goods Act and Commercial Lien) <b>Legal Registration</b> (Enforcement Charge Judgments & Writ of Execution) <b>Government Registration</b> (PPSA Crown Interest and The Summary Offences Procedure Act) <b>Maintenance Orders Registration</b> <b>Enforcement Proceedings</b> (Enforcement Instructions)  Once you are given access and have signed into <a href="http://www.isc.ca">www.isc.ca</a> , support material is available in the SPPR application by selecting the help link in the banner at the top of the screen.		
<b>Submitting Party</b>	<b>Name of Business:</b> <b>Individual Name:</b> <b>Signature of Individual Name:</b> <b>Phone Number:</b> <b>Email:</b> <b>Fax Number:</b>		

**Send to ISC e-Business Services Centre at:****Email:** e-BSC@isc.ca**Fax:** (306) 798-1399**Mail/Drop Off:**

ISC e-Business Services Centre

1301-1st Avenue, Regina, SK S4R 8H2